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The following is the *brief overview* of our typical process to determine leasehold and mineral status:

**Step 1:**

Complete a full leasehold/mineral title examination on subject property. These examinations typically establish and ownership chain back a minimum 100 years. The research includes determining if there are any type of mineral severances or existing oil and gas leases that may affect the premises under exam. Once completed we provide a detailed report of our findings with all document copies attached. We further meet with our clients to explain the results of their request.

**Step 2:**

Once step 1 is completed it may be necessary to proceed to the step 2 depending on the results of the research.

- a) If an Oil and Gas Lease is found in step 1 above we then complete a working interest examination on the lease itself to determine who has ownership in the lease. The working interest exam shows items such as consolidations and assignments that affect the lease.
- b) We research the Ohio Department of Natural Resources Oil, Gas and Mineral Resource records to establish if there are any active wells, plugged wells, abandoned wells or permitted but never drilled wells in the area and provide all documentation including well maps and filings.
- c) Once the research is completed we will generate a detailed letter report with all copies attached explaining the results.
- d) This process also helps attorney's with the affidavit of forfeiture process should the lease meet the criteria to be extinguished or helps with the process involved in getting executed releases.

Our experienced staff is dedicated to working closely with each client to insure that the requirements and needs of each client are met with the highest standards. We will further assign a staff member to oversee the special projects as necessary.